

Submitted January 9, 2013  
Approved as of  
Date January 9, 2013

**MINUTES OF THE ROCKVILLE PLANNING COMMISSION  
MEETING NO. 24-2012  
Wednesday, November 14, 2012**

The City of Rockville Planning Commission convened in regular session in the Mayor and Council Chambers at 7:00 p.m., Wednesday, November 14, 2012.

**PRESENT**

David Hill, Chair  
John Tyner  
Jerry Callistein  
Don Hadley  
Jack Leiderman

**Absent:** Kate Ostell, Dion Trahan

**Present:** Andrew Gunning, Assistant Director, CPDS  
Marcy Waxman, Assistant City Attorney  
Jim Wasilak, Chief of Planning  
David Levy, Chief of Long Range Planning  
Margaret Hall, Planner II  
Cindy Kebba, Planner III  
Deane Mellander, Zoning Administrator  
Robin Ziek, Historic Preservation Planner  
Emad Elshafei, Chief of Traffic and Transportation  
Peter Campanides, Transportation Engineer II

**I. REVIEW AND ACTION**

- A. Amendment to the Comprehensive Master Plan and Montgomery County Heritage Area Management Plan.** Approval of a Resolution to Recommend that the Mayor and Council adopt the Planning Commission Recommended Draft of the Rockville Amendment to the *Montgomery County Heritage Area Management Plan*; and proposed language to amend the Rockville Comprehensive Plan to reflect the adoption of the Rockville Amendment, and the adoption of the County's Management Plan by reference, thus enabling the City to join the Montgomery County Heritage Area.

Robin Ziek presented a draft resolution for the Commission's consideration. She recommended approval of two items; 1) language to amend the comprehensive plan by adopting of Montgomery County's Management Plan by reference and 2) approve the Rockville Chapter for the addition of the Montgomery County Heritage Area Management Plan.

Commissioner Callistein moved, seconded by Commissioner Hadley to adopt Resolution 1-12 to approve and recommend adoption of an Amendment to the adopted and approved plan for the city of Rockville, Maryland to enable the City to submit an application to the Maryland Heritage Area Authority to amend the boundaries of the Montgomery County Heritage Area to include the City of Rockville. The motion passed on a 5-0 vote (Commissioners Ostell and Trahan were absent).

- B. Final Record Plat Application PLT2013-00523** - for the recordation of an existing single unit detached dwelling, residential property at 337 Seth Place. Margaret Hall presented her staff report for the recordation of three lots into one.

Harry and Claressa Hashmell, owner of the property, residing at 23705 Eli Lane, Gaithersburg, MD 20882, were present to answer questions from the Commission.

Commissioner Tyner moved, seconded by Commissioner Callistein, to approve the Final Record Plat application PLT2013-00523. The motion passed on a 5-0 vote (Commissioners Ostell and Trahan were absent).

- II. WORK SESSION – ADEQUATE PUBLIC FACILITIES ORDINANCE (APFO) –** Continued discussion of the traffic standards, specifically Critical Lane Volume (CLV) and trip generation in the APFO.

### **III. COMMISSION ITEMS**

- A. Review of proposed revisions to Rules of Procedure
- B. Staff Liaison Report – Mr. Gunning provided an update on the upcoming meeting.
- C. Old Business
- D. New Business
- E. Minutes – Commissioner Tyner moved, seconded by Commissioner Callistein to approve Meeting Minutes 22-12 from October 10, 2012. The motion passed on a 4-0-1 vote. (Commissioners Ostell and Trahan were absent, Commissioner Hadley abstained).
- F. FYI Correspondence

### **IV. ADJOURN**

There being no further business Commissioner Callistein moved, seconded by Commissioner Hadley, to adjourn the meeting at 11:04 p.m.

Respectfully Submitted,

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Sandra Y. Driver, Commission Secretary